



## Community Partner Agreement



This Community Partner Agreement outlines the requirements that each Community Partner must meet for each Martin Serves participant placed in a volunteer position.

\_\_\_\_\_, a local Non-Profit Organization, hereby enters into an agreement with Martin Methodist College, to provide community service/volunteer opportunities for Martin Serves participants.

### **1. Intent and Participation Limits**

- 1.1. This agreement is intended to be used for participation in Martin Serves Programs.
- 1.2. The goal of the Martin Serves Program is to engage the Martin Methodist College community in acts of mercy and justice or service-learning in order to encourage student, faculty, and staff service as a lifelong activity.
- 1.3. Service placements are intended to mutually benefit the Community Partner's mission and the participant's interest in serving others. Service placements will also provide an opportunity for participants to make connections with Community Partners and organizations that allow them to interact on a professional level while practicing work habits and skills that are necessary to succeed in any work environment.

### **2. Community Service Declaration**

- 2.1. The Community Partner will provide a structured environment, which includes close supervision and the opportunity to be mentored and/or coached to succeed in serving the organization.
- 2.2. The Community Partner will not require community service in excess of any student volunteers knowing that academic requirements come first.

### **3. General Assurances**

- 3.1. The Community Partner will notify the Martin Serves Coordinator of any community service requirements, such as background checks, etc.
- 3.2. The Community Partner will supply the Martin Serves Coordinator, and other MMC personnel involved, with written expectations for all Martin Serves participants. These may include safety regulations, volunteer schedules, and task descriptions.
- 3.3. The Community Partner will offer supervision, structure, training materials and tools normally provided to regular volunteers to assist the Martin Serves participant in the development of good work habits and skills.
- 3.4. The Community Partner will supply a safe and healthy work environment in compliance with federal, state and local health and safety standards.
- 3.5. The Community Partner will advise the Martin Serves Service Coordinator in a timely manner of any changes at the site which might necessitate a re-evaluation of the work site agreement.

\_\_\_\_\_  
Community Partner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Martin Serves Service Coordinator Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Center for Church Leadership Executive Director Signature

\_\_\_\_\_  
Date