

Service-Learning Mini-Grant Application

Directions: Please complete this application and send it via e-mail to shanes@martinmethodist.edu before the beginning of the semester in which the course will be taught. If you have any questions, please contact Shanna D. Hanes at ext. 3027

Faculty Member Name: _____

E-Mail: _____ Ext. #: _____

Course Name and Number: _____

Number of students anticipated in course: _____

Semester and Year of the course: _____

Amount Requesting: _____

Please provide a description of the anticipated expenditures not exceeding \$100 unless previously discussed with Melissa:

Give a brief description of the course's learning objectives and anticipated service activity:

How will the learning objectives be fulfilled by this service project?

Briefly describe an assessment plan for the service component of the course:

By signing this document, I understand that if funding is approved, receipts must be turned in no later than one week after the event to Martin Serves! and all assessment pieces must be completed and turned in at the end of each semester.

Applicant Signature _____ Date: _____

<u>For Office Only:</u>	Amount of Funds Approved: _____
Date Application Received: _____	Date Applicant Notified: _____